**Pistol and Rifle Range Committee**

Meeting minutes forTuesday, January 14, 2020

**Meeting called to order by Director K. Heismeyer** - 5:37PM Tuesday, January 14, 2020

**Approval of Agenda**

*Motion to approve agenda as presented was made by J. Doolittle, 2nd, motion carried.*

**Reorganization of the Board**

1. Election of a Chairperson for 2020

*A motion was made by M Kilmer to appoint J. Doolittle as chair to the PRC Committee, and seconded by A Steinhauer.*

*A motion was also made by A Sigl to appoint A Sigl as chair to the PRC Committee and seconded by B Markham.*

*As there are two motions on the floor for the same position, each motion will be voted on separately and in the order they were received.*

*The initial motion made by M. Kilmer to appoint J. Doolittle as chair to the PRC Committee, and seconded by A Steinhauer, was discussed and passed.*

*The second motion made by A Sigl was dropped due to initial motion being passed.*

1. Election of a Vice-Chairperson for 2020

*A motion was made by M. Kilmer to appoint A Sigl as vice-chair to the PRC Committee and seconded by A Steinhauer. Motion carried.*

1. Election of a Secretary for 2020

*A motion was made by B. Markham to appoint A Steinhauer as Secretary to the PRC Committee and seconded by B Woolworth. Motion carried.*

**Consent Agenda Items**

1. Approval of Minutes Documents: 10.8.2019 and 11.12.19

*A motion was made by* B Woolworth, *seconded by M Eichelburg – approved as documented.*

1. Reports

Director’s report

*Year-end report will be reviewed at Feb meeting*

*3 new firearms will be purchased for early 2020 based on polls from social media, rental usage for 2019 will be reviewed at next meeting.*

*Electrical filters have been ordered and are waiting on installation.*

Advisory board meeting report

*Advisory Meeting: No report*

**Regular Business**

1. Resignation of existing members

 *A. Sigl moves to accept letters of resignation received by L Wollman and G Englund, Seconded by A Steinhauer, motion approved.*

1. Notice of Vacancy

*Interested parties in joining the PRC include – Mike Eichelburg, Dave Miller, Ross McDougall, and Shari Layman. Potential new members, spoke to their desire to join the board and what they believe they could bring if elected.*

*A.Sigl motioned for M. Eichelburg to be removed from the non-voting or ex-officio member to the regular PRC member status. Seconded by B. Markham. Motion carries.*

*B Markham moved to elect Shari Layman to the PRC committee. Seconded by B. Markham. Motion carries.*

*D Hetrick moved to elect Dave Miller to the PRC committee. Seconded by B. Woolworth, Motion carries.*

*D Hetrick moved to elect Ross McDougall to the PRC committee. Seconded by B. Markham, Motion carries.*

The chair asked for clarification on the director’s role on the board – As director, K Heismeyer is not a member of the board but is there in an advisory capacity and is able to help answer questions, facilitate and distribute information.

1. Class A Evaluation

A Sigl moved to approve all class A listed who have met and maintained hours over the course of 2019 Seconded by D Hetrick, - discussion took place as to whether PRC members hold class A regardless of hours. This is not the case. Hours must meet minimum requirements – motion approved.

Documents: PRC 1.14.20 RSO PRC

Action: Moved by A Steinhauer, B Woolworth seconded, Meeting adjourned at 6:40 PM

Next meeting: Tuesday, February 11, 5:30PM